

CENTRAL BAPTIST CHURCH

MAINTENANCE / CUSTODIAL WORK REQUEST FORM

DATE SUBMITTED: _____

REQUESTED BY: _____ PHONE #: _____

EMAIL ADDRESS: _____

DESCRIPTION OF REQUESTED WORK: _____

LOCATION:

- Main Sanctuary Building
- Children's Wing (Elementary)
- Family Life Building
- Exterior

ROOM # IF AVAILABLE: _____

ACTUAL WORK PERFORMED: _____

DATE COMPLETED: _____